



# Kenya Power

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StimaPlaza, Kolobot Road  
Nairobi, Kenya

**Our Ref:** KPI/9A.2/OT/34/CC/23-24-IJN/mn

18<sup>th</sup>, December 2023

**TO:** ALL PROSPECTIVE BIDDERS

**Dear Sirs/ Madams:**

**RE: ADDENDUM NO. 3 TENDER NO. KP1/9A.2/OT/034/CC/23-24  
FOR PROVISION OF PUBLIC RELATIONS (PR) AGENCY**

Following clarification arising from prospective bidders, we have found it necessary to make amendment and clarifications to the Principal Tender Document (hereinafter abbreviated as the PTD) Provision of public relations Agency (PR) dated 27.10.2023 . The Tender already uploaded on the KPLC portal.

**1. RELATIONSHIP WITH THE PRINCIPAL DOCUMENT**

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the Principal Tender Document.

**2. CLARIFICATIONS**

<b>Request for clarification</b>	<b>Our response</b>
a) Bidders are not required to provide "proof on how they shall meet the requirements" in their submission.	i)The requirements on the Specific Details of Service (Bidders required to tick YES to each detail of service) serves as a commitment on the part of the agency that wins the bid that they will be able to undertake the requirements as specified during the contract period.
b.) In reviewing the pitch extract from page 25 to 27.This requirement involving the use of agencies, intellectual property, constitutes a core billable service for professional consultants according to global best practices. Participating agencies	ii)The Pitch is a critical requirement in gauging the technical capability of the bidders and for the evaluation team to make a fair assessment of the bids. All the requirements of the Pitch as per the tender document are therefore key in bidder submissions, as has been in the case for all previous tenders. Kenya Power assures all

should be remunerated under a short-term contract for their intellectual property rights.

bidders that they reserve the intellectual property rights to their pitch submissions and that the Company will not pay for or use any non-progressed pitch submission.

### **3. TENDER SECURITY**

The validity of tender security shall be considered from the initial tender closing date, that is **29<sup>th</sup> November 2023**.

### **4.CHANGE OF CLOSING DATE**

The tender closing date has been extended to Wednesday **03<sup>rd</sup> January 2024 at 11.00 Am** and opening on the same day at **11.30am at the Auditorium stima ,plaza kolobot road**.

All other terms and conditions remain as per the Principal Tender Document (PTD).

Yours faithfully,

**FOR THE KENYA POWER & LIGHTING COMPANY PLC**



**JANE MUIGAI**

**Ag. GENERAL MANAGER SUPPLY CHAIN & LOGISTICS**