



The Kenya Power & Lighting Co. Ltd.
Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3201889
Stima Plaza, Kolobot Road

Our Ref:

18th December, 2023

TO ALL PROSPECTIVE BIDDERS

Dear Sir,

RE: ADDENDUM NO. 1 TO THE TENDER NO KP1/9A.2/OT/043/SS/23-24 FOR PROVISION OF GUARDING SERVICES COMPANYWIDE

The following amendments are made to the specified provisions of the Tender document.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. 3.1 Part I – Preliminary Evaluation Under Paragraph 34.1 of the ITT (Page 41)

Clause 3.1.3 (c) Submission of PSRA Training Certification for Directors/Key Staff.

Note: that the above certificate is no longer a requirement and will not be part of the evaluation criteria.

3. Clause 3.1.6 Submission of certificates of good conduct for the guards and operations managers involved in the execution of contract.

Note: that submission of Certificates of good conduct will be required for Operations Managers only.

4. 3.2 Part 2 – Technical Evaluation and Comparison of Tenders under ITT 34.1 (Page 42)

3.2.1 Part I – Preliminary Technical Evaluation (Mandatory Requirements)

Clause 3.2.1.3 Demonstrate with relevant documentation (attach certified payroll) that wage for guards meets the gazette government minimum wage guidelines.

Note: Under clause 3.2.1.3 Demonstrate with relevant documentation (attach certified payroll and payslip) that wage for guards meets the gazette government minimum wage guidelines.

Clause 3.2.1.4.1 Class A Bidders:

Shall be required to have the following:-

(i) Have at least 4(four) contracts of Kshs.3,000,000.00 each per month

for the last 3 years.

Note: For the consistency of the tender document, this requirement will be changed to read as follows:

- (i) **Class A Bidders to have at least 4(four) contracts of Kshs.5,000,000.00 each per month for the last 3 years.**

Technical Evaluation Requirements Schedule: (Page 43) – Under Company Profile:

Clause B(i) Capacity of bidder to handle Class A assignments(Provide copies of 4(four) contracts of Kshs.3,000,000.00 each per month for the last 3 years.

Note: This requirement has been amended to read as follows:

Clause B(i) Capacity of bidder to handle Class A assignments(Provide copies of 4(four) contracts of Kshs.5,000,000.00 each per month for the last 3 years.

5. Section II – Tender Data Sheet

Clause ITT 3.11(1) As proof of performance, a tenderer will be required to provide a certificate of completion or reference letter from KPLC and / or from four (4) previous clients confirming satisfactory performance. In addition, tenderers with any record of unsatisfactory or default in performance on ongoing contracts shall not be considered for evaluation or award.

This clause is amended to read as follows:-

- **Tenderer will be required to submit four (4) reference letters from previous clients confirming satisfactory performance. In addition, tenderers with any record of unsatisfactory or default in performance on ongoing contracts shall not be considered for evaluation or award.**

6. TENDER CLOSING DATE:

The tender closing date has been extended from **Thursday 28th December 2023 at 10:00 am** to **Thursday 4th January 2024 at 10:00am**. Tender opening shall be done on the same day at 10:30 am at Stima Plaza, Auditorium.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

For: KENYA POWER & LIGHTING COMPANY PLC



JANE MUIGAI
AG. GENERAL MANAGER, SUPPLY CHAIN & LOGISTICS