

**MINUTES OF PRE-BID MEETING FOR PROCUREMENT OF MEDIA MONITORING & RESEARCH SERVICES NO.KP1/9A.2/OT/018/22-23 HELD ON WEDNESDAY 14-12-2022**

**Members Present:**

1. Kevin Sang
2. Kennedy Kamau
3. Lilian Tundura

The meeting started at 10.00 am with an introduction from Lilian Tundura who went ahead to welcome members present to the meeting. Four bidders were present from various companies and three representatives from KPLC.

A brief introduction was done by the staff and bidders present.

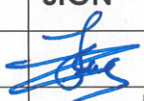
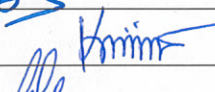
**Min 1/14/12/22:** Lilian took the bidders through the new tender document. Emphasis was made on the mandatory forms that bidders need to fill and submit. The bidders were allowed to ask questions and give their comments.

- The user department also took them through technical evaluation and stated that the tender will run for a period of 2 years.

None of the bidders had an enquiry.

There being no other Business, the meeting came to an end at 10.30 a.m

**SIGNED BY:**

NO	NAME	S/No.	SIGN
1	Kevin Sang	16212	
2	Kennedy Kamau	16888	
3	Lilian Tundura	81896	