



CAREER OPPORTUNITY

The Kenya Power & Lighting Company PLC is a well-established and recognized leader in electricity distribution and retail in the region. KPLC is established as a limited liability company under the Companies Act, Cap 486, and Laws of Kenya. The Company's key mandate is to purchase bulk electricity supply, distribute and retail electricity to end-user customers throughout Kenya. KPLC is at the forefront of spearheading accomplishment of Vision 2030. Kenya Power is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging position of Manager, Enterprise Risk Management.

MANAGER, ENTERPRISE RISK CENTRAL OFFICE - MG 04 (1 Post)

Job Ref. HR: KP1/5B.2/1/3/1650

This position will be reporting to the **General Manager, Business Strategy**. The **key duties** and responsibilities will include:

- Supporting Management Risk Advisory Committee in the review of the Risk Management policy, procedures and strategy for approval and adoption.
- Ensuring the Company is complying with PFM Act and PFM Regulations, ISO 9001: 2015, ISO 31000: 2009 and other laws, regulations and standards in relation to risk management.
- Coordinating with the Divisional Heads and Risk Champions in monitoring high risks and emerging risks; identifying inter-functional risks; and ensuring risk management principles are extended and integrated with all Company processes.
- Escalating high priority risk issues on a regular basis to the Management Risk Advisory Committee (MRAC), Managing Director and BARC and monitor the same.
- Facilitating risk assessment by providing guidance in the identification and evaluation of risk events.
- Ongoing monitoring of the risk-taking activities and risk exposures to ensure they are in line with the Board approved risk appetite.
- Coordinate with assurance providers in the review of the risk management process and ensure recommendations are implemented.
- Support Heads of Divisions/Departments and Risk Champions to continuously update their risks registers and prepare risk reports and ensure safe custody of the same.
- Keeping the Company abreast of developments in the risk management field.
- Responsible for managing risk and implementation of mitigation strategies.
- Ensuring compliance of the Company policies, regulations, standards and procedures to enhance operational efficiency.
- Coaching, mentoring and developing the team to ensure optimal performance and effective succession planning.

Appointment Requirements

- ◆ Bachelor's Degree in Risk Management, Actuarial Science, Engineering, Finance, Business Administration, ICT or related field from a recognized Institution.
- ◆ Membership of the Institute of Risk Management, Global Association of Risk Professionals, Institute of Actuaries, Chartered Insurance Institute.
- ◆ Advanced Degree will be an added advantage
- ◆ Ten (10) years working experience, five (5) of which should have been at Supervisory level
- ◆ Leadership skills and Communications Skills
- ◆ Interpersonal skills
- ◆ Problem Solving and Analytical Skills
- ◆ Decision Making Skills
- ◆ Creativity and innovation
- ◆ Commitment to Company Vision and Values

NOTE

The role will be on renewable contractual terms for a period of five (5) years based on performance and business requirements.

HOW TO APPLY

Interested persons should submit their applications **online** through visiting Kenya Power website on <http://www.kplc.co.ke> Attach Curriculum vitae, copies of academic and professional certificates and other testimonials. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position you are applying for and include your mobile telephone contact and email address. Applications should be received not later than **Friday, 6th December 2024**.

Only candidates offered employment shall present the following clearance certificates:

- Valid certificate of Good Conduct from the Directorate of Criminal Investigations
- Valid Clearance Certificate from Higher Education Loans Board (HELB)
- Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- Current Clearance from Ethics and Anti-Corruption Commission (EACC)
- Current report from an approved Credit Reference Bureau (CRB)

Canvassing will lead to automatic disqualification.

Kenya Power is an Equal Opportunity Employer. Female candidates, People living with Disabilities and those from Marginalized areas are encouraged to apply.

Kenya power does not charge any fee at any stage of the recruitment process (application, shortlisting, interviewing and/offer)



CAREER OPPORTUNITY

The Kenya Power & Lighting Company PLC is a well-established and recognized leader in electricity distribution and retail in the region. KPLC is established as a limited liability company under the Companies Act, Cap 486, and Laws of Kenya. The Company's key mandate is to purchase bulk electricity supply, distribute and retail electricity to end-user customers throughout Kenya. KPLC is at the forefront of spearheading accomplishment of Vision 2030. Kenya Power is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging position of Manager, Insurance Services.

1. MANAGER, INSURANCE SERVICES, CENTRAL OFFICE - MG 04 (1 Post) Job Ref. HR: KP1/5B.2/1/3/1658

The position will be reporting to the **General Manager, Finance**. The **key duties** and responsibilities will include;

- Initiate strategies on insurance in line with corporate governance.
- Design appropriate tools, practices and policies to manage company insurable risks.
- Put in place risk assessment and recognizing the necessary risk transfer measures through insurance.
- Oversee that the company insurance policies and strategies are in compliance with applicable regulations and legislation.
- Put in place timely insurance cover for assets, human resources and potential legal liabilities of the company.
- Guide on insurance matters and keeping the company abreast of developments in the insurance field.
- Ensure timely drawing of insurance contracts with relevant insurance companies.
- Administering Insurance policies including monitoring of claims recoveries.
- Ensuring implementation of statutory obligations, corporate standards and code of conduct.
- Continuously engage with service providers on partner to partner guidance

Appointment Specifications:

- A Bachelor's degree in Business, Law or other related field from a recognized university
- Member or Associate of the Chartered Insurance Institute
- Chartered Insurance Practitioner or Insurer
- Ten (10) years working experience, five (5) of which should have been at Supervisory level;
- Proficiency in Computerized financial systems and Data analysis

- Demonstrated results in work performance
- Mentoring & Coaching
- Leadership & Interpersonal Skills
- Problem Solving Skills
- Drive for results and achievement;
- Understanding of power business and operations;
- Ability to inspire commitment;
- Strong Communication and Negotiation skills;
- Excellent leadership and team building skills;
- Analytical and strategic thinker;
- Commitment to company Vision and Value

NOTE

The manager role on salary grade MG04 will be on a renewable contractual term for a period of five (5) years based on performance and business requirements.

HOW TO APPLY

Interested persons should submit their applications **online** through visiting Kenya Power website on <http://www.kplc.co.ke> Attach Curriculum vitae, copies of academic and professional certificates and other testimonials. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position you are applying for and include your mobile telephone contact and email address. Applications should be received not later than **Wednesday, 6th December 2024**.

Only candidates offered employment shall present the following clearance certificates:

- Valid certificate of Good Conduct from the Directorate of Criminal Investigations
- Valid Clearance Certificate from Higher Education Loans Board (HELB)
- Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- Current Clearance from Ethics and Anti-Corruption Commission (EACC)
- Current report from an approved Credit Reference Bureau (CRB)

Canvassing will lead to automatic disqualification.

Kenya Power is an Equal Opportunity Employer. Female candidates, People living with Disabilities and those from Marginalized areas are encouraged to apply.

Kenya power does not charge any fee at any stage of the recruitment process (application, shortlisting, interviewing and/offer)



CAREER OPPORTUNITY

The Kenya Power & Lighting Company PLC is a well-established and recognized leader in electricity distribution and retail in the region. KPLC is established as a limited liability company under the Companies Act, Cap 486, and Laws of Kenya. KPLC is at the forefront of spearheading accomplishment of Vision 2030. Kenya Power is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging position of Customer Experience Officer.

CUSTOMER EXPERIENCE OFFICER IV (GRAPHIC DESIGN) CENTRAL OFFICE - MG 12 (2 Posts) Job Ref. HR: KP1/5B.2/1/3/1652

This position will be reporting to the **Manager, Customer Experience**. The **key duties** and responsibilities will include:

- Conceptualize, design, and produce high-quality visual materials for various platforms, including social media, websites, email campaigns, advertisements, and print materials (brochures, posters, banners, etc.).
- Develop creative designs for internal and external communication, including presentations, reports, newsletters, and corporate materials.
- Ensure all visuals are aligned with Kenya Power's brand guidelines and corporate identity.
- Uphold and enhance Kenya Power's brand identity across all communication channels.
- Maintain consistency in all visual outputs, ensuring the company's messages are clear, professional, and impactful.
- Design graphics and layouts for digital marketing campaigns, including social media platforms, email newsletters, and the corporate website.
- Work closely with the social media and marketing/customer experience teams to create engaging visual content that resonates with the target audience.
- Collaborate with the marketing, customer experience, and other internal departments to understand design requirements and project objectives.
- Work with external vendors and agencies to ensure production quality and timely delivery of design materials.
- Brainstorm and develop innovative design concepts for company events, campaigns, and initiatives.
- Translate complex information and messages into visually appealing designs.
- Support the company's photography and videography needs, including editing and enhancing images/videos for various platforms.
- Attend company events to capture visual content when necessary.
- Manage multiple design projects simultaneously, ensuring deadlines are met and deliverables are of high quality.
- Maintain organized design files and project documentation.

- Stay up to date with the latest trends and best practices in graphic design, digital media, and branding.
- Suggest and implement design innovations to keep Kenya Power's visual communication fresh and modern.

Appointment Requirements

- ◆ Bachelor's Degree in Graphics, Architecture, Business Administration or related studies from a recognized Institution.
- ◆ Diploma in Graphics Design and /or UI/UX Design will be an added advantage
- ◆ Three (3) years working experience in a related field
- ◆ Attention to detail
- ◆ Communications Skills
- ◆ Interpersonal skills
- ◆ Problem Solving and Analytical Skills
- ◆ Creativity and innovation
- ◆ strong design skills
- ◆ Commitment to Company Vision and Values

HOW TO APPLY

Interested persons should submit their applications **online** through visiting Kenya Power website on <http://www.kplc.co.ke> Attach Curriculum vitae, copies of academic and professional certificates and other testimonials. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position you are applying for and include your mobile telephone contact and email address. Applications should be received not later than **Wednesday, 6th December 2024**.

Only candidates offered employment shall present the following clearance certificates:

- Valid certificate of Good Conduct from the Directorate of Criminal Investigations
- Valid Clearance Certificate from Higher Education Loans Board (HELB)
- Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- Current Clearance from Ethics and Anti-Corruption Commission (EACC)
- Current report from an approved Credit Reference Bureau (CRB)

Canvassing will lead to automatic disqualification.

Kenya Power is an Equal Opportunity Employer. Female candidates, People living with Disabilities and those from Marginalized areas are encouraged to apply.

Kenya power does not charge any fee at any stage of the recruitment process (application, shortlisting, interviewing and/offer)