



*The Kenya Power & Lighting Co. Ltd.  
Central Office – P.O. Box 30099, Nairobi, Kenya  
Telephone – 254-02-3201000  
Fax No. 254-02-3201889  
Stima Plaza, Kolobot Road*

Our Ref:

20<sup>th</sup> February, 2025

## **TO ALL PROSPECTIVE BIDDERS**

Dear Sir,

### **RE: ADDENDUM NO. 1 TO THE TENDER NO KP1/9A.2/OT/028/ADM/24-25 FOR PROVISION OF CLEANING SERVICES COMPANYWIDE FOR YWPWD.**

The following amendments are made to the specified provisions of the Tender document.

#### **1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT**

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

#### **2. PART II - TECHNICAL EVALUATION (SCORING PART)**

(c) Recommendation letters on satisfactory completion of contracts including KPLC signed by the head of procurement. Bidders are required to provide four recommendation letters in order to earn 20Marks. Each letter (4Marks).

#### **3. ITT 43 – Award Criteria**

The award criteria was wrongly captured as ITT 35.5 instead of ITT 43. Consequently, the TDS has been amended to include ITT 43 to read as follows:  
ITT 43 – The award shall be based on the lowest evaluated bidder per premises based on ITT 35.4 above.

#### **4. ADDITIONAL MANDATORY REQUIREMENTS:**

2.1.11 Submission of Tender Documents – Tenderers are to label their documents in the c-folder(collaboration) for ease of identification and arrange as per the evaluation criteria. **EXCEPT** where the tenderer has submitted one folder (in the

collaboration) containing all the required documents which should be arranged as per evaluation criteria.

## **5. PRICE SCHEDULE:**

The total cost per year was captured as PPCBL incl. & VAT Excl. The total cost per year PPCBL is captured as VAT Inclusive. Amended price schedule is uploaded in the portal (Collaboration folder) as Appendix I – Amended Price Schedule.

## **6. PUBLISHPMENT OF THE TENDER**

The Tender was Published on 13<sup>th</sup> February 2025.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

**For: KENYA POWER & LIGHTING COMPANY PLC.**



**DR. JOHN NGENO, OGW**  
**GENERAL MANAGER, SUPPLY CHAIN & LOGISTICS**